

HENRICO LOCAL HUMAN RIGHTS COMMITTEE  
Quarterly Meeting  
October 9, 2012

**Members present:** Ed McIntosh, presiding; Aljanon Wills; Laura Buracker

**Others present:** Human Rights Advocate W.G. Buddy Small

**Affiliates present:**

Attachment & Trauma Institute - Justin Huerkamp  
Braley & Thompson - Nicole Barnes  
Clearr Vision - Lisa Adkins, Janet S. Ruff  
Clinical Alternatives - Tracy Wickham  
Empowering Youth for Positive Change – Alwakco Sumler, Tawanda Hickman  
Family Counseling Center for Recovery Chuck Adcock  
Family Focus - Anita Wiles  
Family Life Services - Charlene Fox, Lolita Epps  
Gateway Behavioral Health Services – Jermain Hill  
Hartwood Foundation Sandra Simon  
Heart Havens – Kesia Gwaltney  
Henrico CSB – Yvonne Russell  
Heritage House of Virginia – Suzanne France, Tricia Tschirn  
Intercept Community Based Services – Kathleen Toms  
Intercept Community Homes – Chelsea Wise  
Intercept Fresh Start – Sherry Quigley  
Lutheran Family Services – Diane Exner

**Affiliates absent:**

Family Counseling Center for Recovery

**Call to order @ 6:05p by Ed McIntosh**

**Approval of minutes:** Minutes from last committee meeting were approved.

**Public Comment:** Yvonne Russell shared information the Fall Meet and Greet Advocacy Information. This event will take place on Tuesday November 27<sup>th</sup> from 6:00pm to 7:30pm at Grace Place 8030 Staples Mill Road, Henrico VA. Advocacy information will be discussed and how to participate in the January 2013 Virginia General Assembly Senate Finance and House Appropriations Committee's public hearing. Staff will be able to provide support to your family member while you participate and enjoy the meeting. Please call to request this support . Affiliates who are attending can bring clients. To RSVP please Call Yvonne Russell at (804) 727-8514.

Yvonne Russell asked when human rights regulation revisions would be provided to her and the other affiliates. Walter Smalls stated that the revision will be sent out by the end of the month.

**Old Business:** No old business

**New Business:**

**Programs Seeking Affiliation:**

- [1] Heritage House – Group Home in Disputanta. Committee approved affiliation for Heritage House --- Heritage House will be a part of group A.
- [2] Gateway Behavioral Health Services – Mental health community in Petersburg - Committee approved affiliation for Gateway– Gateway will be in group B.
- [3] Empowering youth for Positive Change – Intensive in-home services currently serving in Northern neck seeking affiliation in Henrico. Committee approved affiliation— Empowering Youth will be in group B.
- [4] Joyful Living for Ladies - absent

**Program Expansions:**

- [1] Lutheran Family Services of Virginia, Inc. – Moving developmental programs from Hanover to Henrico; adding intensive in-home, and respite care. Committee approved expansion.
- [2] Intercept – Adding crisis intervention services. Committee approved expansion.

**Affiliates with nothing to report:**

- [1] Lutheran Family Services
- [2] Heritage House of Virginia
- [3] Henrico CSB
- [4] Heart Havens
- [5] Hartwood Foundation
- [6] Family Life Services
- [7] Gateway Behavioral Health Services
- [8] Empowering Youth for Positive Change
- [9] Family Counseling Center for Recovery
- [10] Family Focus
- [11] Clinical Alternatives
- [12] Attachment & Trauma Institute

**Affiliates to report:**

- [1] Intercept Fresh start
- [2] Intercept
- [3] Clearr Vison
- [4] St. Mary's Behavioral Health Inpatient Unit

**Secretary's report:**

**Group A-** All reports received

**Group B-** All reports received

Motion: Group A reports are accepted; approved

Motion: Both group and group B reports will be reviewed together by committee members each quarter; approved

Ed McIntosh reminded all affiliates to send their report to [hlhrcreports@gmail.com](mailto:hlhrcreports@gmail.com) by the 5<sup>th</sup> of each month. He also requested that affiliates write the name of their organization in the subject line when they email their reports. He also explained the schedule for groups A and B to the new affiliates.

**Schedule for Secretarial Duties**

Group A: Lutheran Family Services - April 2013

**Group B: Institute for Family Centered Services Group B meeting (January and July 2013)**

Duties will then go to the next provider alphabetically by group. The secretary can retrieve reports and send emails for the committee through the [hlhrcreports@gmail.com](mailto:hlhrcreports@gmail.com) address and the password is committee member.

**Treasurer's Report:** Did not have report

**Advocate Report:** - Walter Small requested that new affiliates please help recruit new committee members. Mr. Small will provide the proper format for Quarterly report that was revised to meet regional standards. Also specified that on the form the space for liaison should be filled in with a name from the affiliates organization not someone from the human rights committee. In addition, when answering the question What mechanisms do you use to prevent ... answer with action taken at your organization to prevent violations such as: trainings, orientations, etc. For the question pertaining to the recruitment of human rights -- answer with how you promote involvement in human rights such as posters, talking to community members, newsletters etc. Mr. Small also gave a reminder if reports are not submitted the offending organization could receive a citation. Mr. Small also encouraged affiliates to contact him if they would like to request assistance with structuring trainings on human rights. During the next meeting Mr. Small will provide training on peer to peer aggression.

**Adjournment:** 7:51 by Ed McIntosh